

## **Gafta Qualified Arbitrators Annual Continuing Professional Development (CPD) Policy**

All Gafta Qualified Arbitrators are required to record ten hours of CPD each year to maintain their professional standing. These records should be kept by individual arbitrators, but may be requested at any time by Gafta. They will be required to be produced in certain circumstances, including, but not limited to, claiming an extension to the arbitrator default retirement age, or to be considered for appointment as an appeal board arbitrator.

The purpose of CPD is to update one's professional knowledge and skills through activities that will add value to your role as a Gafta arbitrator. The following are examples of activities that can be counted towards the annual ten hours requirement. This list is not exhaustive:

- Attending a Gafta Arbitrators' Masterclass
- Attending/Presenting at Gafta Policy seminars
- Presenting at Gafta CPD courses
- Presenting with Gafta at external events/conferences
- Writing a first tier or appeal board arbitration award
- Writing articles for Gaftaworld or other relevant publications
- Attending legal seminars offered by solicitors or chambers
- Attending arbitration seminars offered by other CI Arb or other arbitral bodies
- Attaining other relevant professional qualifications or professional membership(s)
- Gaining other relevant skills e.g. IT skills, mediation techniques etc.
- Reading/reviewing relevant articles, journals, books, podcasts, television programmes etc.
- Mentoring a newly Qualified Gafta Arbitrator

All activities must have a clearly identified learning outcome. Events which are primarily for networking or social purposes cannot be included.